Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

ALMC 204
Beginners' Arabic II
Winter 2023
Monday, Wednesday, Friday CH E 106 (1:00-1:50 pm); Thursday asynchronous

COURSE OUTLINE

INSTRUCTOR'S NAME: Dr. Rachel Friedman

OFFICE HOURS: Mondays 2-2:50 pm and Wednesdays 10-10:50 am in CH D 326, and by appointment. Email to schedule an appointment to meet in person or via Zoom.

E-MAIL: rachel.friedman@ucalgary.ca. I will generally respond to e-mails within 48 hours (weekends and holidays excluded).

TELEPHONE NUMBER: (403) 220-5200. E-mail is preferred.

DESCRIPTION

Continuation of Arabic Language and Muslim Cultures 202.

OBJECTIVES

To acquire basic skills in speaking, listening, writing, and reading Modern Standard Arabic and gain foundational knowledge of Arabic vocabulary and grammar as well as Arab cultures.

OUTCOMES

Students will improve their Modern Standard Arabic comprehension and production, aiming for an intermediate low level of proficiency. They will achieve higher levels of listening, speaking, reading, and writing as well as expand their knowledge of vocabulary, grammar, and Arab cultures. Students will gain the vocabulary and tools to understand and produce written and spoken texts with a focus on these topics:
- the past and the future
- the weather
- university study
- telling time
- daily schedules
- expressing feelings.

Upon successful completion of the course, students will be able to discuss these topics in Modern Standard Arabic orally and in writing, as well as understand oral and written texts on these topics.

REQUIRED COURSE MATERIALS

1. *Al-Kitaab fii Ta'allum al-'Arabiyya: A Textbook for Beginning Arabic: Part One,* 3rd edition, by Kristen Brustad, Mahmoud Al-Batal, and Abbas Al-Tonsi. Washington, DC: Georgetown University Press, 2011.

2. *Answer Key for al-Kitaab fii Ta'allum al-'Arabiyya Part One, 3rd ed.* by Kristen Brustad, Mahmoud Al-Batal, and Abbas Al-Tonsi. 3rd ed. Washington, DC: Georgetown University Press, 2011.

WAYS OF ACCESSING THE COURSE MATERIALS:

Al-Kitaab Part One and its answer key can be accessed in the following ways; students may choose how to access them:

- Hard copies are available for purchase from the campus bookstore and several online vendors (new and used copies)
- E-books are available to rent or purchase from https://calgary-store.vitalsource.com/
- TDFL (the campus library) has several copies available to borrow (including DVDs)

RECOMMENDED COURSE MATERIALS

A list of recommended online resources for Arabic language and culture learning is provided on D2L.

COURSE NOTES

Prerequisites: ALMC 202 or placement test.

The University of Calgary has a system for Arabic language course placement. Information about course placement can be found at: https://live-arts.ucalgary.ca/languages-linguistics-literatures-cultures/arabic-language-muslim-cultures/assessment-and-placement

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This course meets in person on Mondays, Wednesdays, & Fridays, 1:00-1:50 pm.
On Thursdays, there is no synchronous class session. Instead, the weekly schedule will let you know what work you have that day (such as a video to watch or an activity to complete), and you can complete that work at the time of your choosing (anytime before the next class session).

Important dates (excluding weekly homework, which is always due Monday at start of class time, 1:00 pm):

Monday, January 9	*First class session*
Monday January 23	Start-of-term D2L assignment due
Friday, January 27	Quiz 1 (in class)
Wednesday, February 8	Test 1 (in class)
Friday, February 17	Cultural portfolio entry 1 due
February 19-25	*Term break – no class*
Wednesday, March 1	Oral presentation 1 due
Friday, March 3	Quiz 2 (in class)
Friday, March 10	Test 2 (in class)
Monday, March 27	Cultural portfolio entry 2 due
Wednesday, March 29	Quiz 3 (in class)
Wednesday, April 5	Oral presentation 2 due
Friday, April 7	*No class – Good Friday*
Monday, April 10	*No class – Easter Monday*
Wednesday, April 12	Test 3 (in class) – *last class session*

Dates are not expected to change but may under extraordinary circumstances.

Guidelines for submitting assignments: Weekly homework assignments are due by Monday at class time (1:00 pm), submitted to the instructor in class. If the weekly homework submission is multiple pages long, the pages must be attached together with a staple or paperclip. If a student is absent from class on Monday and wishes to receive credit for submitting homework on time, that homework may be submitted to a D2L dropbox instead of being submitted in class; in this case, all pages of the assignment should be compiled into a single multi-page document and uploaded to the D2L dropbox. Quizzes and tests will be completed during class. Cultural portfolios and oral presentations will be submitted to D2L dropboxes and are due at 11:59 pm on the date listed in the chart above.

Contingency plan for inability to take a timed assessment during the scheduled time period: If a student is unable to take a timed assessment during the scheduled time period (as listed in the chart above), the

student should contact the instructor as soon as possible (before the time of the assessment if possible), providing information about the reason for the inability to take the assessment at the scheduled time, and providing the student's availability to complete the assessment at a time as close as possible to the originally scheduled time.

Policy for missed/late assignments: If individual circumstances may prevent a student from meeting a course deadline, it is the student's responsibility to contact the instructor as soon as possible if the student wishes to request credit for any missed assignments. A deduction for completing or submitting an assignment late may apply, in the absence of a strong reason (such as illness or emergency). The extent of the deduction will be at the instructor's discretion, based on circumstances and how late the assignment is submitted.
Late homework from a given lesson will not be accepted after the student has taken the test on that lesson. Extensions may be requested in writing (via email) in advance of an assignment deadline. Extension requests must be made before the day on which an assignment is due. Extension requests may be approved or denied at the instructor's discretion.

Expectations of writing quality: Most writing for this course will be done in Arabic; you will be expected to use in your writing the skills and material we cover in the course. When writing in Arabic, you must use your own skills and knowledge; use of online translation tools (such as Google translate) to aid in writing assignments is not permitted in this course. Students may work on homework assignments together, but each student must write down their own answers independently. Cultural portfolio entries may use both English and Arabic; before submitting your work, please make sure to proofread it carefully for clarity, flow, spelling, and grammar. Evidence of failure to do so (e.g., typos and misspellings) will result in a deduction to the grade on this assignment.

Expectations of attendance: Class sessions are an important time for students to actively practice and get feedback on their developing Arabic skills, and active participation in class is an important part of the course experience and grade. Active participation in class can only happen if a student is present. As such, regular attendance is expected. If you miss a class session, check the daily schedule and/or contact a classmate to see what you missed; no need to email your instructor regarding a class absence unless you have a question or missed a quiz/test. Participation is graded based on patterns of regular participation; as such, missing class occasionally does not impact your participation grade.

Class etiquette & guidelines:
- Students should conduct themselves appropriately and respectfully during class sessions and when interacting with their classmates and instructor.
- During class, please only use technology as is relevant to class. Do not use technology for purposes not relevant to class (e.g., checking email and social media). Doing so distracts you and the people around you and may result in a deduction to your participation grade.

Learning technology requirements: The course D2L site will be the organizational hub for this course. You are responsible for checking the site regularly for announcements and any changes to the schedule.
As per the University's policy, in order to ensure that students can engage successfully in the learning experiences of blended courses, students will need to have reliable access to the following, in order to access D2L and complete course assignments:
- A computer with a supported operating system, as well as the latest security & malware updates;
- A current and updated web browser;
- Current antivirus and/or firewall software enabled;
- Stable internet connection;
- Ability to take a picture (of hand-written Arabic work) using a phone, camera, or other device and upload to D2L.

Course evaluation procedure: Course evaluations will be conducted online.

ASSESSMENT

Active class participation: 10%
Homework (weekly): 15%
Start-of-term D2L assignment: 2%
Quizzes (5% each): 15%
Tests (3, worth 10% each): 30%
Oral presentations (2, worth 7.5% each): 15%
Cultural portfolio (2 entries worth 6.5% each): 13%

Extra credit: Optional; 0.25% per eligible activity, up to a maximum of 6 activities

There will be no final exam in this course.

Active class participation: Class sessions are your primary venue for practicing and speaking Modern Standard Arabic, and speaking is one of the skills that this course develops. As such, regular attendance and active participation are key to success in this course. Participation includes paying attention in class, following instructions given, speaking up during discussions and during group/partner work, and volunteering to ask and answer questions. Failure to abide by the class etiquette guidelines listed above will result in a deduction to the participation grade.
Participation will be assessed as follows:
A range: Volunteer to speak 3+ times per week; active participation in group work during class
B range: Volunteer to speak 1-2 times per week; active participation in group work during class
C range: Speak rarely or only when asked; inconsistent participation in group work during class
D-F range: Infrequent speaking and active participation in class sessions

Homework: All weekly homework assignments will be due each week on Monday at the start of class time (1:00 pm) and will be submitted to the instructor in class as a single stapled/paperclipped packet. If a student is absent, homework may be submitted to a D2L dropbox as a single file. Homework is graded for completion, timeliness, following instructions, showing self-correction (where applicable), and demonstrating understanding of the material. Homework will be listed on the weekly schedule available on D2L. Each homework drill is worth two points.

Start-of-term D2L assignment: This assignment will be available on D2L for students to complete during the first weeks of the term. It will include some D2L quiz-style questions to ensure familiarity with the course information (to be graded for accuracy) as well as open-ended questions to prompt students to reflect and write on their Arabic-learning goals, study strategies, and problem-solving skills (to be graded for completion). This assignment is designed to take approximately 30 minutes.

Quizzes: There will be three quizzes during the term. These will be vocabulary quizzes that take place at the start of class on the date listed in the chart above. Each will be a closed-book multiple-choice quiz containing eight questions.

Tests: There will be three tests during the term, to take place in class. Information about the material to be covered on each test will be provided in advance. Prior to the test, students will have a chance to review the material. Tests will be closed-book.

Presentations: Students will do two oral presentations during the course. Each will be videorecorded and uploaded to a D2L dropbox. Presentations will be evaluated based on their communicating effectively in Arabic, accuracy of grammar and vocabulary usage, speaking smoothly, pronunciation, creative use of language, and adherence to assignment guidelines (which will be posted on D2L and discussed in class). Students who do not wish to videorecord themselves may instead contact their instructor to schedule a time to present in person; students wishing to do this should contact their instructor at least one week prior to the assignment deadline to set a time to present.

Cultural portfolio: The cultural portfolio is an experiential learning project comprised of two (2) written

entries that are reflective and process-oriented. The cultural portfolio is focused on documenting and sharing your perspectives on, and exploration of, Arabic-speaking cultures. Portfolio entries will be written in English, though Arabic words and phrases may be included as needed. Specific instructions will be provided, posted on D2L and discussed in class. Portfolio entries will be submitted to a D2L dropbox.

Extra credit: Eligible activities will be announced during the semester. They may include Arabic conversation hour, guest lectures, and other activities that enhance and strengthen your knowledge of Arabic language and/or Arab cultures. These activities are optional.

GRADING SCALE

97–100% A+	82-86.99% B+	67-71.99% C+	53-56.99% D+
92-96.99% A	77-81.99% B	62-66.99% C	50–52.99% D
87-91.99% A-	72-76.99% B-	57-61.99% C-	49.99% and below F

INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: http://www.ucalgary.ca/pubs/calendar/current/k.html).

Academic misconduct

Academic Misconduct refers to student behaviour which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:
https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy

Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy) and requirements of the Copyright Act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see https://www.ucalgary.ca/legal-services/access-information-privacy for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at:

Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations .

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities:
https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES
Have a question, but not sure where to start?
The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:
· Program advising
· Co-op Education Program
· Arts and Science Honours Academy
· Student Help Desk

Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: https://arts.ucalgary.ca/current-students/undergraduate

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Tower.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES
Devices such as laptops and tablets are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES
Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: https://www.ucalgary.ca/registrar/registration/course-outlines.