



UNIVERSITY OF  
CALGARY

**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

*CHIN 303*  
*Continuing Chinese II*  
*Winter 2023*  
*MWF 15:00-15:50*  
*In-person (EDC 384)*

**COURSE OUTLINE**

**INSTRUCTOR'S NAME:** Chun Shao

**OFFICE HOURS:** 11:00-12:00 Monday via Zoom (see D2L for link), or by appointment [*contact me by e-mail*]

**E-MAIL:** [chun.shao1@ucalgary.ca](mailto:chun.shao1@ucalgary.ca) [*I will respond to e-mails within 48 hrs during weekdays*]

**TELEPHONE NUMBER:** 403-220-6384

**DESCRIPTION**

A continuation of Chinese 301. Further acquisition of Chinese characters, and the development of conversational skills through reading and discussion of selected Chinese texts. Structural analysis of normal speech patterns and preparation of written assignments.

**OBJECTIVES**

To understand and acquire communication expressions through common subjects that are closely linked with personal life: dating, renting an apartment, sports, travel at the airport etc. To learn and master fundamental Chinese language grammatical rules and build solid foundation for next step.

**OUTCOMES**

Upon successful completion of this course, students will improve their modern standard mandarin comprehension and production, aiming for an intermediate low to mid level of proficiency. They will achieve higher levels of listening, speaking, reading, and writing as well as expand their knowledge of vocabulary, grammar, and Chinese cultures.

**REQUIRED COURSE MATERIALS**

1. Integrated Chinese, 4th Ed., Volume 2, Textbook (Paperback, Simplified) ISBN: 9781622911417
2. Integrated Chinese, 4th Ed., Volume 2, Workbook (Paperback, Simplified) ISBN: 9781622911431

(Note that the books are available to purchase in the university bookstore.)

**RECOMMENDED COURSE MATERIALS**

1. Integrated Chinese, 4th Ed., Volume 2, Character Workbook (Paperback, Simplified & Traditional) ISBN: 9781622911448
2. A Chinese/English-English/Chinese dictionary

**COURSE NOTES**

- The course has both face-to-face and online components. **In class components:** We are scheduled to meet every Monday, Wednesday, and Friday at 3:00PM. We will talk about the content of the relevant topic, work in groups, do short discussions and take quizzes and tests. **Online components:** All information related to this course will be posted on D2L. It is students' responsibility to check all information on D2L. The information included in the course outline and the course schedule is not



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binding and can be subject to change according to the needs of students and the class progress. Students are asked to do lab, submit assignments (workbook assignments) and drafts of oral work to the drop box on D2L. Each file should be named with the student's first and last names. Please keep the confirmation of submission when uploading your file to the D2L drop box. Students' university email will be used to correspond regarding this course.

- Classes will start on Monday, January 9 and end on Wednesday, April 12. There are no classes during the term break (Sunday-Saturday, February 19-25) and on the following days: Monday, February 20 (Alberta Family Day), Friday, April 7 (Good Friday), Monday, April 10 (Easter Monday).
- Policy in case of missed assessments, or missed/late assignments
  - No makeup quizzes will be provided.
  - No makeup tests will be provided without acceptable reasons. Acceptable reasons for the postponement of a test are serious illness, attending one's own wedding, and attending the funeral of an immediate family member.
  - Please let your instructor know immediately if you cannot meet the deadlines specified, so that the instructor can work with you to consider alternative dates/assessments.
  - A deduction of 10% of the mark will be applied for a late assignment each day; an assignment will not be accepted after three days from the due day.
- No recording of this course is allowed.
- A detailed course schedule will be provided on the first day of class.
- If you have any questions related to this course, please send an e-mail to the instructor.

**ASSESSMENT**

3 Tests	×	10%	= 30%	Both test 1 (on lesson 16&17) and test 2 (on lesson 18 & 19) are accumulative; test 3 is not accumulative.
5 Quizzes	×	3%	= 15%	
5 Class activities	×	1%	= 5%	Randomly arranged
4 Oral works <ul style="list-style-type: none"> <li>• Group presentation (6%)</li> <li>• 2 Individual speech (2×6%)</li> <li>• Interview (5%)</li> </ul>			= 23%	For due dates, please see detailed course schedule on the first day of class
4 Written works <ul style="list-style-type: none"> <li>• Take-home composition (6%)</li> <li>• In-class composition (6%)</li> <li>• Lab assignments (5%)</li> <li>• Workbook assignments (10%)</li> </ul>			= 27%	

There is **No** final exam.

**GRADING SCALE**

A+: 96-100 A: 92-95 A-: 88-91 B+: 83-87 B: 78-82 B-: 73-77  
C+: 70-72 C: 65-69 C-: 60-64 D+: 55-59 D: 50-54 F: 0-49

To determine final letter grades, final percentage grades will be rounded up or down to the nearest whole percentage (e.g., 87.5% will be rounded up to 88% = A-, but 87.4% will be rounded down to 87% = B+).

**INTEGRITY AND CONDUCT**

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

**Academic misconduct**

Academic Misconduct refers to student behaviour which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding



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conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>

**INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

**FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legal-services/access-information-privacy>

for complete information on the disclosure of personal records.

**ACADEMIC ACCOMMODATIONS**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at:

<https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations> .

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities:

<https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy>

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

**FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca)

Website: <https://arts.ucalgary.ca/current-students/undergraduate>

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Tower.



## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

Contacts for the Students' Union Representative for the Faculty of Arts: [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca).

#### **INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops and tablets are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

#### **SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.