



**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

GERM 202-01  
 German 1  
 Lectures: MWF 10:00-10:50  
 Tutorial: Tu 11:00-11:50  
 Location: SH 278 (class), CHE 110 (tutorial)  
 Fall 2017

COURSE OUTLINE

<b>INSTRUCTOR'S NAME:</b> Allison Bajt	
<b>OFFICE LOCATION:</b> Craigie Hall C202	
<b>OFFICE HOURS:</b> M, F 9:00-9:45 or by appointment	
<b>E-MAIL:</b> ambajt@ucalgary.ca	
<b>DESCRIPTION</b> As an introductory German language class, this course will focus on all four language skills— reading, writing, speaking, and listening. Class activities will be embedded in a rich cultural context that allows students to acquire a basic vocabulary to express themselves on everyday topics relevant to students and travelers in the German-speaking countries and to understand written and oral texts relating to diverse cultural issues.	
<b>Prerequisites:</b> None	
<b>OBJECTIVES/OUTCOMES</b> Upon successful completion of this course, students will have developed basic communicative skills and cultural competence.	
<b>Course Expectations:</b>	
<ul style="list-style-type: none"> <li>• Attendance is mandatory; only excused absences for medical or religious reasons (please see below) will not be reflected by the participation mark.</li> <li>• Missed tests/quizzes/assignments/tutorials cannot be rescheduled, but the instructor <i>may</i> consider making alternate arrangements if documentation of medical, religious or personal issues is provided.</li> </ul>	
<b>DISTRIBUTION OF GRADES</b>	
<b>Distribution of Marks:</b>	<b>Final Examination:</b>
Participation 15%	The Final Examination will be scheduled by the Registrar during final exam week. Requests for pre-assignment of examinations to special dates for whatever cause or reason cannot be accommodated. Similarly, changes in the dates of
Tests (2) 20%	
Writing Projects (2) 15%	
Oral Project 15%	
Quizzes (2) 10%	
Final Exam 25%	



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	scheduled examinations cannot be approved. No exceptions will be made to the Examinations Timetable
<b>GRADING SCALE</b> A+ = 100-97%    A = 96-91%    A- = 90-86% B+ = 85-81%    B = 80-76%    B- = 75-71% C+ = 70-67%    C = 66-62%    C- = 61-58% D+ = 57-54%    D = 53-50%    F = 49% and below	
<b>REQUIRED TEXTS</b> <i>*Please note: The University of Calgary bookstore is organized by AUTHOR LAST NAME.</i> Required: Gonglewski, Moser & Pratsch. <i>Treffpunkt Deutsch</i> . 6 <sup>th</sup> edition 2013. Textbook & Resource Package. ISBN-10: 0205995039   ISBN-13: 9780205995035	
<b>RECOMMENDED TEXTS AND MATERIALS</b> Zorach & Melin. <i>English Grammar for Students of German</i> . 6 <sup>th</sup> edition, 2014. ISBN: 978-0-934034-43-2	
<b>COURSE NOTES</b> D2L: Detailed Course Information, Syllabus, Assignment Instructions, and various resources will be posted on our course site	
<b>ACADEMIC MISCONDUCT</b> <p>1. <b>Plagiarism</b> is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:</p> <ul style="list-style-type: none"><li>a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);</li><li>b) parts of the work are taken from another source without reference to the original author;</li><li>c) the whole work (e.g., an essay) is copied from another source, and/or</li><li>d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.</li></ul> <p>While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted." Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.</p> <p>2. <b>Cheating</b> at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.</p> <p>3. <b>Other academic misconduct</b> includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the</p>	



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instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

#### **DISABILITIES AND ACADEMIC ACCOMMODATION**

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services office at 403-210-6019 or [access@ucalgary.ca](mailto:access@ucalgary.ca); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/)

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available at [http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy\\_0.pdf](http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf)

#### **EMERGENCY EVACUATION ASSEMBLY POINTS**

Craigie Hall: Professional Faculties food court (alternate: Education Block food court)  
Education Block and Tower: Scurfield Hall atrium (alternate: Professional Faculties food court)  
Kinesiology: north courtyard, MacEwan Student Centre (alternate: University Theatres lobby)  
For the complete list of assembly points please consult <http://www.ucalgary.ca/emergencyplan/assemblypoints>

#### **FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

- Have a question, but not sure where to start? The new Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at [artsads@ucalgary.ca](mailto:artsads@ucalgary.ca). You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.
- For program planning and advice, contact the Student Success Centre (formerly the Undergraduate programs Office) at (403) 220-5881 or visit them in their new space on the 3<sup>rd</sup> Floor of the Taylor Family Digital Library.
- For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

Contact for Students Union Representatives for the Faculty of Arts:  
[arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca)

#### **FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it.

Please see <http://www.ucalgary.ca/secretariat/privacy> for complete information on the disclosure of personal records.

#### **INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.



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#### **SAFEWALK**

To request a Safewalk escort anywhere on campus, 24 hours a day and seven days a week, please call 403-220-5333 or use one of the Help Phones.

Web: <http://www.ucalgary.ca/security/safewalk>

#### **STUDENT UNION INFORMATION**

Representatives and contact details: <http://www.su.ucalgary.ca/home/contact.html>

Student Ombudsman: <http://www.su.ucalgary.ca/services/student-services/student-rights.html>

#### **WRITING ACROSS THE CURRICULUM**

Writing skills should cross all disciplines. Students are expected to do a substantial amount of writing in their courses and, where appropriate, instructors can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Centre in the Effective Writing Office (<http://www.efwr.ucalgary.ca/>) can be utilized by all undergraduate and graduate students who feel they require further assistance.