

**FACULTY OF ARTS
DEPARTMENT OF FRENCH, ITALIAN AND SPANISH
Ital 303 L17, Second-Year Italian I
Spring Session 2014
Location : Perugia, Italy**

INSTRUCTOR 'S NAME and E-MAIL: Emilia Spoldi, spoldi@ucalgary.ca
OFFICE LOCATION and HOURS : CH D 316 by appointment
TELEPHONE NUMBER : 403 220 5200

DESCRIPTION:

This course is offered off site only (Perugia, Italy). It is part of the collaboration between the University of Calgary and the University of Foreigners in Perugia.

This is an intensive language class that can only be taken in conjunction with Italian 309.

This course is taught entirely in Italian.

Course load is 14 hours a week.

Prerequisite:

Italian 301 and acceptance into the University of Calgary, Perugia program.

DISTRIBUTION OF GRADES:

Attendance and participation to discussions in class and during field trips	20%
Aggregates of grades given by your professors in Perugia	80%

There will be no final exam.

GRADING SCALE

A+ = 100-96; A= 95-91; A- = 90-86; B+ = 85-81; B= 80-76; B- = 75-71; C+ = 70-67; C= 66-62; C- = 61-58; D+ = 57-54; D= 53-50; F = 49-0. The official grading system (A=4, B=3, C=2, D=1) will be applied for the calculation of the final mark.

REQUIRED TEXTS :

There will be required texts for the classes in Perugia; they will vary according to your placement and will be available at the Perugia Campus bookstore.

RECOMMENDED TEXTS AND MATERIALS :

Cummings – Frenquellucci – Pastorino - Viazmenski, *Immagina L'italiano senza confini*, Vista Higher Learning, 2011
Italian monolingual dictionary : Dizionario Zanichelli available at the University of Perugia campus bookstore or in any Italian bookstore.

COURSE NOTES:

Students will be placed in different classes accordingly to the placement exam that will take place at the University for Foreigners in Perugia prior to the beginning of classes.

Due to the nature of the course, attendance is mandatory (for both classes and field trips).

Missed tests, assignments and examinations will be given a grade of F.

A student who is absent from a test for legitimate reasons must inform the instructor immediately and an alternative course of action may be considered.

ACADEMIC MISCONDUCT

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:

- a) the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
- b) parts of the work are taken from another source without reference to the original author;
- c) the whole work (e.g., an essay) is copied from another source, and/or

d) a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted."

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

DISABILITIES AND ACADEMIC ACCOMMODATION

It is the student's responsibility to request academic accommodations. Students with a documented disability who may require academic accommodation and have not registered with the Disability Resource Centre should contact their office at 220-8237. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. Students also required to discuss their needs with the instructor no later than fourteen (14) days after the start of this course.

EMERGENCY EVACUATION ASSEMBLY POINTS

Università per Stranieri di Perugia: Via Fortebraccio 4, Perugia.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it.

Please see <http://www.ucalgary.ca/secretariat/privacy> for complete information on the disclosure of personal records.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

STUDENT UNION INFORMATION

Representatives and contact details: <http://www.su.ucalgary.ca/home/contact.html>

Student Ombudsman: <http://www.su.ucalgary.ca/services/student-services/student-rights.html>

WRITING ACROSS THE CURRICULUM

Writing skills should cross all disciplines. Students are expected to do a substantial amount of writing in their courses and, where appropriate, instructors can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Centre in the Effective Writing Office (<http://www.efwr.ucalgary.ca/>) can be utilized by all undergraduate and graduate students who feel they require further assistance.