



UNIVERSITY OF  
CALGARY

**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

JPNS 205-06  
Beginners' Japanese I  
Fall 2020  
Synchronous on M.W and F 14:00 – 14:50

**COURSE OUTLINE**

**INSTRUCTOR'S NAME:** Hinako Ishikawa

**OFFICE HOURS:** Zoom office hours are scheduled. *Information is available in D2L*

**E-MAIL:** [hinako.ishikawa@ucalgary.ca](mailto:hinako.ishikawa@ucalgary.ca) *I will respond to e-mails within 48 hs during weekdays.*

**TELEPHONE NUMBER:** *Please email to Instructor*

**DESCRIPTION**

Basic concepts of modern Japanese. Reading and writing of characters, essentials of grammar, basic vocabulary, and oral drills on normal speech patterns.

Textbook (Genki book 1) Lesson 1 – 6 (both Conversation & Grammar and Reading & Writing) will be covered.

**Prerequisites:** None but not open to students with Japanese 30.

**OBJECTIVES**

The main objective of this course is to build up four basic skills in Japanese: listening, speaking, reading and writing.

**OUTCOMES**

- After successfully completing Japanese 205, the students will be able to: identify a culturally appropriate manner such as greetings, gestures and body languages in the Japanese culture.
- Demonstrate the knowledge of simple grammatical structures by orally communicating in Japanese on familiar topics listed in Course Content below.
- Perform basic communicative acts on limited topics listed below.
- Comprehend simple texts written in hiragana, katakana and kanji learned from Lesson 1 to Lesson 6 of the Genki textbook.
- Demonstrate the knowledge of hiragana, katakana and kanji by writing simple phrases using hiragana, katakana and kanji learned from Lesson 1 to Lesson 6 of the Genki textbook.
- Discriminate and produce Japanese pronunciation accurately including short and long vowels and single and double consonants.

**REQUIRED COURSE MATERIALS**

- GENKI: An Integrated Course in Elementary Japanese I [**Third Edition**] by E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki. The Japan Times ISBN: 978-4-7890-1730-5
- GENKI: An Integrated Course in Elementary Japanese Workbook I [**Third Edition**] E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki The Japan Times ISBN: 978-4-7890-1731-2

**Notes:** All Course materials except the textbook and the workbook will be posted in D2L. It is students' responsibility to access to all course related materials.

**Technology and other requirement to take this course:**

- Camera to take photos of your work and record your performance for communication and evaluation purposes.
- Internet connection
- APP (See details on D2L)



## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

#### Technology Requirements

<https://elearn.ucalgary.ca/technology-requirements-for-students/>

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology\*:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Stable internet connection

#### RECOMMENDED COURSE MATERIALS

- [Oto Navi](#) (Genki Textbook Listening Audio App)

#### COURSE NOTES

##### Important Dates:

- The first class: Wednesday, September 9 in Zoom. (Last date to drop a class: Thursday, September 17).
- This course is delivered synchronous on Mon. Wed and Fri. from the beginning of the fall 2020 semester.
- End of class (also withdraw date): Wednesday, December 9.
- There will be NO Laboratory class this term. Assignments will cover laboratory hours.

##### University Academic Calendar:

<https://www.ucalgary.ca/pubs/calendar/current/academic-schedule.html>

##### General Course Information:

- All course materials are in D2L and students have responsibility to follow the course as indicated in D2L.
- Regular attendance is an essential to complete this course since quizzes, tests, assignments and projects are aligned to class activities to maximize one's language learning. Attendance won't be taken, however, this course is delivered on the assumption that students attend class and study under the guidance of the instructor in Zoom classes.

##### Assignments Rule:

- All assignments and projects have individual deadlines.
- Assignments or projects submitted up to 1 week after the due dates are subject to penalty of 25% deduction. Any late assignments beyond 25% deduction period are subject to penalty of 75% deduction. All assignments should be submitted by the last day of class on Wednesday, December 9 at 11:50 pm (MST).

##### Project:

- Students shoot videos in Japanese. (see more details on D2L)

##### Homework:

- Late submission before the end of the term on Wednesday, December 9 at 11:50 pm (MST) is subject to 50% deduction.

**Notes for late submission:** If you will submit after the due date, please email to your instructor to re-open the submission files since all files will be closed on the due date.



## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

#### Makeups

- It is NOT possible to make up a missed Test and Quiz except in the case that you have a legitimate reason including a serious accident, illness, and so forth.
- **An email to instructor on or before the day of absence** is necessary to set up a time to take a make-up quiz or test.

#### Course Expectations:

- It is YOUR responsibility to keep up with what you have missed during the class (including homework and assignments) from your own absence.
- Please check the class schedule frequently so as not to miss any upcoming quizzes, tests, and assignments.
- You are required to preview and learn the vocabulary and the grammar sections of the textbook in advance of each class. Class recordings will not be provided. However, all the lecture videos and lecture notes and study aid materials will be provided in D2L.
- Synchronous class time + at least additional 60-90 minutes daily study time is required to follow this course. Further time commitment may be required to complete projects for further Japanese language developments.
- You are required to practice Hiragana, Katakana and Kanji on a daily basis.
- You are strongly encouraged to monitor your learning process in D2L. After class reflection notes and weekly reflection will be assigned to build up online class communities.

#### ASSESSMENT

Tests and Quizzes	50%
Assignments and Projects	40%
Homework	10%

#### Final Examination:

There will be no final examination scheduled by the Registrar.

#### Notes:

- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- Quizzes are closed textbook. Once you open a quiz, it will have to be completed within a short fixed time limit. However, you have an unlimited number of attempts within 24 hours.
- Tests are closed textbook and 30-50 minutes in length. Students can access tests within a 24-hour time period. Tests are open for 55-75 minutes (=50 + 25), to include an additional time extension of 50% of tests duration to allow for any technology issues that may arise.
- There will be appointment-based tests with the instructor on Zoom. Students have responsibility to take those exams at the assigned time. It is possible to arrange a late test individually with 50% deduction. Please email to your instructor prior to your appointment date. No show without prior contact will be subject to zero points.
- All course work – assignments, projects and homework have to be done by yourself. Excessive use of online resources including google translate and support from someone else will take you to a special arranged meeting with Japanese language instructors for the oral examination. You will be expected to demonstrate competent knowledge of Japanese at your submitted work level to pass this oral examination. This oral examination is a pass/fail basis and will consist of 50% of the grade.  
– Please read Academic misconduct below.

#### Examinations and Tests

<https://www.ucalgary.ca/pubs/calendar/current/g.html>

#### Integrity and Conduct

<http://www.ucalgary.ca/pubs/calendar/current/k.html>



UNIVERSITY OF  
CALGARY

## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

#### GRADING SCALE

A+ 97-100%	A 92-96.9	A- 88-91.9	B+ 82-87.9	B 77-81.9	B- 72-76.9
C+ 68-71.9	C 64-67.9	C- 60-63.9	D+ 55-59.9	D 50-54.9	F 0-49.9

#### INTEGRITY AND CONDUCT

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

##### Academic misconduct

1. **Plagiarism** is a serious offence, the penalty for which is an F on the assignment and possibly also an F in the course, academic probation, or requirement to withdraw. Plagiarism exists when:

- the work submitted or presented was done, in whole or in part, by an individual other than the one submitting or presenting the work (this includes having another impersonate the student or otherwise substituting the work of another for one's own in an examination or test);
- parts of the work are taken from another source without reference to the original author;
- the whole work (e.g., an essay) is copied from another source, and/or
- a student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted."

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged. A bibliography is insufficient to establish which portions of the student's work are taken from external sources; footnotes or other recognized forms of citation must be used for this purpose.

2. **Cheating** at tests or examinations includes but is not limited to dishonest or attempted dishonest conduct such as speaking to other candidates or communicating with them under any circumstances whatsoever; bringing into the examination room any textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner; writing an examination or part of it, or consulting any person or materials outside the confines of the examination room without permission to do so, or leaving answer papers exposed to view, or persistent attempts to read other students' examination papers.

3. **Other academic misconduct** includes, but is not limited to, tampering or attempts to tamper with examination scripts, class work, grades and/or class records; failure to abide by directions by an instructor regarding the individuality of work handed in; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor; the impersonation of another student in an examination or other class assignment; the falsification or fabrication of clinical or laboratory reports; the non-authorized tape recording of lectures.

4. Any student who voluntarily and consciously aids another student in the commission of one of these offences is also guilty of academic misconduct.

#### INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.



## Faculty of Arts

### School of Languages, Linguistics, Literatures and Cultures

#### **FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.

#### **ACADEMIC ACCOMMODATIONS**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

#### **FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca)

Website: [arts.ucalgary.ca/undergraduate](https://arts.ucalgary.ca/undergraduate).

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca).

#### **INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

#### **SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.