Faculty of Arts
School of Languages, Linguistics, Literatures and Cultures

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JPNS 207.02
Beginner's Japanese II
Winter 2023

Lectures (In-person) : Mon/Tue/Wed/Fri 2:00–2:50 pm
Lab: Thu 2:00–2:50 pm

COURSE OUTLINE

INSTRUCTOR'S NAME: Hinako ishikawa

OFFICE LOCATION: CHC 120   **OFFICE HOURS:** Mon. & Wed. 15:00-15:30 or by appointment

E-MAIL: hinako.ishikawa@ucalgary.ca
  Your instructor will reply to your email within 48 hours during weekdays.

OFFICE TELEPHONE NUMBER: 403-220-6185   *Email is preferable.*

DESCRIPTION

Basic concepts of modern Japanese. Reading and writing of characters, essentials of grammar, basic vocabulary, and oral drills on normal speech patterns. JPNS207 is a second course of our Japanese Program (continuing from JPNS205) and covers Lesson 7 to Lesson 12 of Genki I (The Japan Times) textbook. Required computer assisted learning. This course may not be repeated for credit.
 [Prerequisites]
 Japanese 205 or consent of the Department

 [Note] All university level prerequisites for Japanese language courses must be met with a grade of "C-" or higher.

OBJECTIVES
Students will build the acquisition of basic Japanese-language ability by developing the grammatical accuracy, comprehension and communicative ability in the four basic language skills (listening, speaking, reading, and writing) in Japanese while increasing an awareness of general knowledge of Japanese culture raised in their language learning. Since our courses are focused on oral communication skills, students who complete Beginners' Japanese courses (JPNS205 and JPNS207) can speak simple Japanese everyday phrases and play a good role as icebreaker to ease communication in various occasions, such as business meetings with Japanese speakers. Also, students will be able to deal with everyday incidents while traveling in Japan and to enjoy numerous interactions with local people in Japan.

OUTCOMES
After successfully completing Japanese 207 (Genki I L7 to L12), the students will be able to…
  • Handle simple situations dealing with basic personal and family information.
  • Express thoughts and opinions regarding simple daily life.
  • Talk about and comment on past events; hold a basic conversation on future plans.
  • Recognize 87 additional Kanji, and learn 145 Kanji in total.

For Syllabus of Genki Textbook, please see the following link:
https://bookclub2.japantimes.co.jp/download/files/genki3/GENKI%20I 【3rd%20Edition】 Syllabus_J.pdf

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REQUIRED COURSE MATERIALS

GENKI I: An Integrated Course in Elementary Japanese [Third Edition] by E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki. The Japan Times   ISBN: 978-4-7890-1730-5
GENKI I: An Integrated Course in Elementary Japanese Workbook [Third Edition] E. Banno, Y. Ikeda. Y. Ohno, C. Shinagawa. K.Tokashiki The Japan Times   ISBN: 978-4-7890-1731-2

 [Notes] All Course materials except the textbook and workbook will be posted in D2L. It is students' responsibility to access to all course related materials.

Technology and other requirement to take this course:
- Camera to take photos of your work and record your performance for communication and evaluation purposes.
- Internet connection
- Papers and pens to write by hand
- Video messaging App "Loom"   *Loom Basic is free. *Loom Pro is also free for education. https://www.loom.com/education
- Audio App "OTO Navi" (Audio Player for Genki Textbook)   *Free https://bookclub.japantimes.co.jp/en/book/b491927.html

Technology Requirements
https://elearn.ucalgary.ca/technology-requirements-for-students/
In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:
 *Even students taking "in-person" classes are strongly recommended to have the following technology
   to be able to properly access to D2L, complete quizzes/tests, and work on the projects.*

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Stable internet connection

RECOMMENDED COURSE MATERIALS

- Oto Navi (Genki Textbook Listening Audio App)
- Publisher's website, Genki-Online (Self-study room)

COURSE NOTES

[Important dates]
- The first class: Monday, January 9 (in-person)
- The last day to drop: Thursday, January 19
- The last day to add/swap: Friday, January 20
- Term Break (No class): Sunday, February 19 - Saturday, February 25
- The last class & last day to withdraw: Wednesday, April 12
- All other relevant dates will be included in the Course Schedule and the instructions on D2L.

TEST/PROJECT DUE DATES

o   Dates are not expected to change, but it may happen under extraordinary circumstances.

o   The instructor will be available to answer questions via e-mail from 9 am to 2 pm on the day when the assignment is due. (The response may be delayed depending on the teaching hours and the volume of the emails on that day.)

Febrary 9 (Thu) Febrary 10 (Fri)	TEST 1-A [Online test] *available at 3:00 p.m. via D2L Quiz Due: 3:00 p.m. on Febrary 10 (Fri)
Febrary 10 (Fri)	TEST 1-B [Written test] In-class
March 9 (Thu) March 10 (Fri)	TEST 2-A [Online test] *available at 3:00 p.m. via D2L Quiz Due: 3:00 p.m. on March 11 (Fri)
March 10 (Fri)	TEST 2-B [Written test] In-class
March 29 (Wed)	Project : Writing assignment Due: at the begining of the class (In-person or/and D2L Dropbox)
April 5 (Wed)	TEST 3-B [Written test] In-class
April 5 (Web) April 6 (Thu)	TEST 3-A [Online test] *available at 3:00 p.m. via D2L Quiz Due: 3:00 p.m.on April 6 (Thu)
April 11 (Tue) April 12 (Wed)	Project : Video presentation Due: Before the class starts (D2L Dropbox)
April 12 (Wed)	Project : Peer reflection Due: 11:50pm (D2L or Google Form)

[General Course Information]

- Lectures are delivered in-person on Monday, Tuesday, Wednesday and Friday at this course (See the first page). These lectures will give students opportunities to have further understanding of the new materials, practice new grammar points and review grammar points from previous lecture by speaking and listening to the instructor as well as interacting with other students.
- Labs are scheduled on Thursday for this course. Students must access the tasks online at the lab time and complete them before the due. Online portions of the unit tests will be assigned during the lab, as well.
- D2L will be used to distribute all course materials and information. It is the students' responsibility to check all course related information on D2L and complete all the tasks in time.

[Participation]

- This course is in-person course and students must attend the lectures.
- "Participation" here includes regular attendance, active participation during the lecture, and preparation for the coming lectures (including homework and daily practice). These are essential to complete this course successfully since quizzes, tests, assignments, and projects are all aligned to class activities to maximize one's language learning. During the lectures, students are strongly encouraged to make voluntary remarks/responses and actively participate in the pair/group work.
- Participation (3%) will be evaluated by the instructor based on the instructor's observation during the class and student's self-reflection.

[Policy in case of missed or late for any graded coursework]

When you are missing or can't complete any graded coursework such as tests, quizzes and assignments(projects) in time with a legitimate reason, you must communicate with your course instructor PRIOR to the event or the deadline. Failing to do that will result in no make-up or extension.

[Guidelines for tests/quizzes/assignments]

Unit Tests
There are 3 unit tests and these are <u>CLOSED textbook</u>. Each unit test consists of written test and online test. The written test is a short 20-25 min. test and will be competed in-class during the regular lecture hours. The online portion of the tests will be scheduled on Thursday(Lab) via D2L quiz. These tests are open for a regular test length + an additional 50% extension (Ex.30min. + 15min.=45min.) to allow for any technology issues that may arise. You have only <u>ONE attempt</u>, and once you start a test, you must complete it within a fixed time limit. However, you can choose when to start your test within 24-hour access window. For all the unit tests, extensions of the accessing time(online test only) and make-ups are <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Oral/Speaking Test
Oral/Speaking test is a solo(/pair) interview-style test and will be scheduled during the class and outside of the class hour by appointments. More details will be provided later in the course. Make-ups and alternative date/time are <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Quizzes
These quizzes are <u>CLOSED textbook</u> via D2L quiz. Once you start a quiz, you must complete it within a short, fixed time limit. However, you have an <u>UNLIMITED number of attempts</u> before the due date. The questions will be shuffled and switched each time you attempt and you must repeat the quiz <u>5 TIMES</u> minimum for your better understanding. Make-ups and extensions of the accessing time are <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.

Projects
The projects are take-home projects/in-class. Project 2 has two main components (writing assignments/ presentations/ peer reflections). All these tasks must be handed in by the deadline in-person or via D2L. The extension of the deadlines is <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth. Late submissions will be accepted for only writing assignments and presentations. Each late submission will be subject to a 5% deduction per day. No submission will be accepted if more than 1 week has past and will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth.   Note: If you need to submit after the due date, please email to your instructor to re-open the submission files since all files will be closed on the due date.

Other course tasks (Including "Lab" tasks)
All other course tasks here will be graded on a pass/fail basis except homework and must be handed in by the deadline in-person, via D2L, or other type of tools like Google Forms. The extension of the deadlines is <u>NOT</u> allowed, unless you have a legitimate reason including a serious accident, illness, and so forth.   For the course tasks in this section (excluding the quiz tasks mentioned right above), late submissions will be accepted up to 3 days and subjected to a 50% deduction.
 No submission will be accepted if more than 3 days have past and will result in a grade of zero, unless you have a legitimate reason including a serious accident, illness, and so forth.   Note: If you need to submit after the due date, please email to your instructor to re-open the submission files since all files will be closed on the due date.

[Course expectations]
- It is YOUR responsibility to check the class schedule and all the information on D2L frequently so as not to miss any upcoming quizzes, tests, projects, and assignments.
- It is YOUR responsibility to read well and follow the assignment instructions provided on D2L. Submissions without following instructions will result in a grade of zero or some deduction.
- It is YOUR responsibility to keep up with what you have missed during the class (including assignments) from your own absence.
- On top of 5-hour class time per week, 60-90 minutes daily self-study is required to follow this

course successfully. Further time commitment may be required to complete projects and assignments.
- You are required to learn new vocabulary prior to each lesson and the targeted grammar points prior to each class.
- You are required to keep practicing *kana, Kanji* and new vocabulary on a daily basis.
- You are strongly recommended to use the audio study aid that comes with the textbook/workbook when you self-study. Other study aid materials will be provided in D2L.
- You are strongly encouraged to monitor your learning process in D2L. Self-reflection task might be assigned to improve student's learning experience.

ASSESSMENT

Grade weight

*There will be **No Final Examination** scheduled by the Registrar.

[**46**%] Tests :
    [30%] 3 Unit Online Tests (Test1-A, Test 2-A and Test 3-A) [10% x 3]
    [9%] 3 Writing tests (Test 1-B, Test 2-B, and Test 3-B) [3% x 3]
    [7%] Solo(/pair) speaking test(Interview-style)

[**14**%] Quizzes :
    [6%] 6 Vocabulary Quizzes [1% x 6 Lessons]
    [6%] 6 Kanji Quizzes [1% x 6 Lessons]
    [2%] Short-form (Present) Quiz 1 [1%], Short-form (Past) Quiz 2 [1%]

[**28**%] Projects :
    [9%] Project 1: Review Project [1% x 9 projects]
    [19%] Project 2: Writing assignment [9%], Presentation [9%] and Peer Reflection [1%]

[**9**%] Other course tasks (Including "Lab" tasks)

[**3**%] Participation (Self-Reflection Form #1-6) [0.5% x 6 Lessons]

Notes
- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- All course work – tests, quizzes, assignments, and projects must be done by yourself.
- Support from someone else and the use of the translating tools are strictly prohibited in completing writing assignment. Each student has to be the one who creates all the content of the writing assignment.
- Please read the **Academic Integrity and conduct** statement below.

GRADING SCALE

A+ 97-100%	A 92-96.9	A- 88-91.9	B+ 82-87.9	B 77-81.9	B- 72-76.9
C+ 68-71.9	C 64-67.9	C- 60-63.9	D+ 55-59.9	D 50-54.9	F 0-49.9

INTEGRITY AND CONDUCT
All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: http://www.ucalgary.ca/pubs/calendar/current/k.html).

Academic misconduct
Academic Misconduct refers to student behaviour which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:
https://www.ucalgary.ca/legal-services/university-policies-procedures/student-academic-misconduct-policy

Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity

INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION
Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy) and requirements of the Copyright Act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT
Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see https://www.ucalgary.ca/legal-services/access-information-privacy for complete information on the disclosure of personal records.

ACADEMIC ACCOMMODATIONS
It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at:
 https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations .

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities:
https://www.ucalgary.ca/legal-services/university-policies-procedures/student-accommodation-policy

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES
Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:
· Program advising
· Co-op Education Program
· Arts and Science Honours Academy
· Student Help Desk

Location: Social Sciences Room 102
Phone: 403-220-3580
Email: ascarts@ucalgary.ca
Website: https://arts.ucalgary.ca/current-students/undergraduate

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Tower.

Contacts for the Students' Union Representative for the Faculty of Arts: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca.

INTERNET AND ELECTRONIC COMMUNICATION DEVICES
Devices such as laptops and tablets are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

SUPPORT AND RESOURCES
Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: https://www.ucalgary.ca/registrar/registration/course-outlines.