



UNIVERSITY OF  
CALGARY  
**Faculty of Arts**  
**School of Languages, Linguistics, Literatures and Cultures**

JPNS 301-03  
Continuing Japanese I  
Fall 2021  
Class schedule and delivery method  
Online Lectures (synchronous on Zoom) - M.W. F. 13:00 -13:50  
Lab (asynchronous) - T.  
COURSE OUTLINE

**INSTRUCTOR'S NAME: Akiko Sharp**

**OFFICE HOURS:** 14:00 – 14:50 on Monday and 11:00 – 11:50 on Wednesday or by appointment.

**E-MAIL:** [asharp@ucalgary.ca](mailto:asharp@ucalgary.ca) (*I will respond to e-mails within 48 hrs during weekdays.*)

**TELEPHONE NUMBER: 403-220-5308**

**DESCRIPTION**

Due to unforeseen and unprecedented days ahead of us due to the Covid-19 evolution, there may be possibilities of some changes of the delivery and assessment methods during the term. All students who are registering in this course are required to study daily at least 30 mins to 1 hour to complete this course. This course will be designed for students who are dedicated and are willing to make efforts to improve their Japanese. The instructor will use D2L to distribute materials and correspond with students. It is mandatory for students to check D2L and be alert to all information delivered by the instructor. Communicating and working with other are very important to improve language, therefore, students will be required to work in pairs or a small group in or outside of class depending on activities. All students are asked to be aware of showing full respect for each other whenever working with others.

This course (JPNS 301) is the first semester in Continuing Japanese (second year) course and is a continuation of Japanese 207. Textbook (Genki book 2) Lesson 13 – 17 (both Conversation & Grammar and Reading & Writing) will be covered. Students will acquire further proficiency in Japanese skills – speaking, listening as well as reading and writing.

**Prerequisites:** Japanese 207 or consent of the School.

**[Note]** All university level prerequisites for Japanese language courses must be met with a grade of "C-" or better. Students may be required to complete different requirements if the assessment of their language backgrounds shows that this is appropriate.

**OBJECTIVES**

The main objective of this course is to build up four basic skills in Japanese: listening, speaking, reading, and writing.

**OUTCOMES**

After completion of this course, you will be able to 1) demonstrate correct usage of basic and intermediate grammar, including potential and volitional forms of verbs, noun modifications, conditionals and some conjectures; 2) comprehend conversations on familiar topics spoken at a natural speed; 3) read and write 79 new kanji; 4) write coherent paragraphs.

**REQUIRED COURSE MATERIALS**

- Genki II : An Integrated Course in Elementary Japanese (Third edition) by Banno, Y. Ikeda, Y. Ohno, C. Shinagawa and K. Tokashiki. The Japan Times ISBN978-4-7890-1732-9
- Genki II Workbook (Third edition) ISBN-978-4-7890-1733-6



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**Notes:** All Course materials except the textbook and the workbook will be posted in D2L. It is students' responsibility to access to all course related materials.

#### **Technology and other requirements to take this course:**

- Camera to take photos of your work and record your performance for communication and evaluation purposes.
- Internet connection for class works, assignments and projects
- Papers and pens to write by hand
- Google Drive to share files – Please inform Instructor if you are not able to access to Google in advance.

#### **Technology Requirements**

<https://elearn.ucalgary.ca/technology-requirements-for-students/>

To successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology\*:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam/Camera (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled
- Stable Internet connection

#### **RECOMMENDED COURSE MATERIALS**

- A Dictionary of Basic Japanese Grammar by Seiich Makino and Michio Tsutsui, The Japan Times.
- The Kodansha Kanji Learner's Dictionary: Revised and Expanded, Kodansha USA.
- Publisher's website Genki-Online (Self-study room): [http://genki.japantimes.co.jp/self\\_en](http://genki.japantimes.co.jp/self_en)

#### **COURSE NOTES**

##### **Important Dates:**

- The first class: Wednesday, September 8 on zoom. (Last date to drop a class: Thursday, September 16).
- This course is delivered online (synchronous) on Mon. Wed and Fri. from the beginning of the fall 2021 semester.
- Lab classes are mostly asynchronous.
- End of class (also withdraw date): Wednesday, December 8.
- Last day to withdraw from a course: Thursday, December 9.

##### **University Academic Calendar:**

<https://www.ucalgary.ca/pubs/calendar/current/academic-schedule.html>

##### **General Course Information:**

- Students are expected to attend and participate in all sessions.
- Microphones are required for Zoom session.
- Camera is required to complete assignments.
- Classes will not be recorded.
- Be prepared to use Genki textbook in class. Taking notes by hand will help you to memorize words and particularly Kanji.
- Students are strongly encouraged to bring a Laptop computer or a tablet to fully participate in activities in class.
- All course materials are in D2L and students have responsibility to follow the course as indicated in D2L.



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**Guidelines for submitting assignments, Homework and expectations for writing quality:**

- All assignments and projects have individual deadlines.
- Listening, Reading, Speaking and Writing skills will be assessed in various ways.
- Quizzes are closed textbook. Once you open a quiz, it will have to be completed within a short fixed time limit.
- Tests are closed textbook and 50 minutes in length. They will be scheduled in a class period. However, you can request alternative timing before the test date by speaking to your instructor if the timing will not work for you (e.g., childcare or other reasons). No show without prior contact will be subject to zero points.
- Missed Tests and Quizzes cannot be rescheduled.
- There will be appointment-based tests with the instructor. Students have responsibility to take those exams at the assigned time. Please email your instructor if the timing will not work for you (e.g., Childcare or other reasons). No show without prior contact will be subject to zero points.
- All course work – assignments, projects and homework must be done by yourself. Excessive use of online resources and support from someone else will take you to a special arranged meeting with Japanese language instructors for the oral examination. You will be expected to demonstrate competent knowledge of Japanese at your submitted work level to pass this oral examination. This oral examination is a pass/fail basis and will consist of 50% of the grade. – Please read Academic misconduct below.
- Homework will be graded on a pass/fail basis. Due dates are indicated in D2L.

**Examinations and Tests**

<https://www.ucalgary.ca/pubs/calendar/current/g.html>

**Integrity and Conduct**

- <http://www.ucalgary.ca/pubs/calendar/current/k.html>

**Policy in case of missed or late assignments**

- It is NOT possible to make up a missed Test and Quiz except in the case that you have a legitimate reason including a serious accident, illness, and so forth.
- **An email to instructor on or before the day of absence** is necessary to set up a time to take a make-up quiz or test.
- Assignments or projects submitted up to 1 week after the due dates are subject to penalty of 25% deduction. Any late assignments beyond 25% deduction period are subject to penalty of 75% deduction. All assignments should be submitted by the last day of class on Wednesday, December 8 at 11:50 pm (MST).
- Late submission of Homework after individual deadlines is subject to 50% deduction.
- If you will submit after the due date, please email to your instructor to re-open the submission files since all files will be closed on the due date.

**Class etiquette Course Expectations:**

- It is YOUR responsibility to keep up with what you have missed during the class (including homework and assignments) from your own absence.
- Please check the class schedule frequently so as not to miss any upcoming quizzes, tests, and assignments.
- You are required to preview and learn the vocabulary and the grammar sections of the textbook in advance of each class. Recordings and study aid materials will be provided in D2L.
- Class time + at least additional 60-90 minutes daily study time is required to follow this course. Further time commitment may be required to complete projects for further Japanese language developments.
- You are required to practice Kanji on a daily basis.
- You are strongly encouraged to monitor your learning process in D2L. After class reflection notes and weekly reflection will be assigned to build up online class communities.



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**ASSESSMENT**

Tests	30%
Oral Test	10%
Quizzes	15%
Assignments & Projects	35%
Participation / Homework	10%

**Final Examination:**

There will be no final examination scheduled by the Registrar.

**GRADING SCALE**

A+ 97- 100%	B+ 82 – 87.9	C+ 68 – 71.9	D+ 55 – 59.9
A 92 – 96.9	B 77 – 81.9	C 64 – 67.9	D 50 – 54.9
A- 88 – 91.9	B- 72 – 76.9	C- 60 – 63.9	F 0 – 49.9

**INTEGRITY AND CONDUCT**

All members of the University community have a responsibility to familiarize themselves with the Statement on Principles of Conduct, and to comply with the University of Calgary Code of Conduct and Non-Academic Misconduct policy and procedures (available at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>).

**Academic misconduct**

Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit: <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>, and <https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>

**INTELLECTUAL PROPERTY AND COPYRIGHT LEGISLATION**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may not be reproduced, redistributed or copied without the explicit consent of the instructor. All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf>) and requirements of the Copyright Act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

**FREEDOM OF INFORMATION AND PRIVACY (FOIP) ACT**

Graded assignments will be retained by the Department for three months and subsequently sent for confidential shredding. Final examinations will be kept for one calendar year and subsequently sent for confidential shredding. Said material is exclusively available to the student and to the department staff requiring to examine it. Please see <https://www.ucalgary.ca/legalservices/foip> for complete information on the disclosure of personal records.



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#### **ACADEMIC ACCOMMODATIONS**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The student accommodation policy can be found at: <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>.)

Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

#### **FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES**

Have a question, but not sure where to start?

The Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance they may require.

In addition to housing the Associate Dean (Undergraduate Programs and Student Affairs) and the Associate Dean (Teaching, Learning & Student Engagement), the Arts Students' Centre is the specific home to:

- Program advising
- Co-op Education Program
- Arts and Science Honours Academy
- Student Help Desk

Location: Social Sciences Room 102

Phone: 403-220-3580

Email: [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca)

Website: [arts.ucalgary.ca/undergraduate](http://arts.ucalgary.ca/undergraduate).

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 403-210-ROCK [7625] or visit them at the MacKimmie Block.

Contacts for the Students' Union Representative for the Faculty of Arts: [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca).

#### **INTERNET AND ELECTRONIC COMMUNICATION DEVICES**

Devices such as laptops, palmtops and smartbooks are allowed provided that they are used exclusively for instructional purposes and do not cause disruption to the instructor and to fellow students. Cellular telephones, blackberries and other mobile communication tools are not permitted and must be switched off.

#### **SUPPORT AND RESOURCES**

Links to information that is not course-specific related to student wellness and safety resources can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>.