

# **FACULTY OF ARTS**

## **FIFTH MEETING OF THE FULL COUNCIL**

**Meeting Minutes**

**2:00PM – 3:50pm**

**November 8, 2010**

**KNB 132**

Dean McQuillan welcomed and thanked everyone for coming to the Faculty Council.

FC.5.1 Approval of Agenda

**Motion #1:** Moved by Vincent St. Pierre (UG Student Rep) and seconded by Brian Kooyman (Archaeology) that the agenda be approved as presented.

CARRIED

FC.5.2 Approval of September 17, 2010 meeting minutes

**Motion #2:** Moved by Gillian Ranson (Sociology) and seconded by Ann McWhir (English) that the minutes of the September 17, 2010 meeting be approved

**Friendly amendment:** Budget Deficit corrected from \$.37 to \$3.7 M.

Accepted

CARRIED

FC 5.3 Dean's Report – Kevin McQuillan

In moving to a "Well Run University", the iS2 will allow us to operate at a level of sophistication. There is a need for shared commitment.

The Strategic plan will give direction, where we are going, what makes us unique, how we will be excellent. We need the right resources in the right places, other revenue sources, and determine how to use what we have. We must look at our finances, compare to peers, and make good decisions.

We are excited about the new Faculty of Arts. It has been a tough year, but now, as one family we have a strong image and strong identity internally as well as in the external community.

We are looking for a clear plan from the Faculty and will provide support to achieve those goals in teaching and research.

Allocation of resources: Student/faculty ratios are typically lower at U of C than at other G-13 schools. This raises questions about resource allocations.

#### FC.5.4 President's Message – Dr. Elizabeth Cannon

Three high level goals: Pride – Research – Efficiency

Pride in our institute and community

Support students in their choice of the U of C and assist in their goals

Pride starts with the Faculty – passion

Pride in reaching out to our community

Research intensive University with high quality research and high level of standards

Focus on education and comprehensive coverage

Rich learning environment for students – we convince the best and brightest to come here.

Investment in our students outside the classroom – develop leadership skills

We are a community of Leaders!

Efficiency – need to create additional efficiencies and services to allow us to operate at the level of sophistication needed.

Look at dollars vs. students

Share commitment university wide

External communication

Right resources, right places, right results

Limited external funding

Need to use what we have efficiently

Unify goals across faculties

#### FC.5.5 Strategic Planning – Kevin McQuillan

##### FC.5.5.1 Strategic Planning Committee

**Motion #3:** Moved by Jim Gaisford (Economics) and seconded by Rob Oxoby (Economics), that Faculty Council approve the establishment of a "Strategic Planning Committee" composed as follows:

- Dean of the Faculty (who shall chair the committee)
- Vice-Dean of the Faculty
- Three members of faculty, holding continuing appointments, to be elected by Faculty Council
- One member of faculty, holding a continuing appointment, appointed by the Dean
- One member of full-time staff elected by Faculty Council
- One undergraduate student in the Faculty of Arts appointed by the Students Union
- One graduate student enrolled in a graduate program in the Faculty of Arts appointed by the Graduate Students Association

The committee will bring a final report to Faculty Council for approval no later than May 15, 2011.

**Friendly amendment** - Bullet #3 be changed to read: Three members of faculty **from different departments**, holding continuing appointments, to be elected by Faculty Council. Accepted.  
CARRIED

FC.5.6 Curriculum & Academic Review Committee – Jim Gaisford

FC.5.6.1 Course & Program Changes

**Motion #4:** Moved by Jim Gaisford (Economics) and seconded by Suzanne Carroll (Linguistics) that Subject to adequate new resources being made available, the Faculty Council of the Faculty of Arts approves in principle the proposed Bachelor of Planning degree, which would be jointly offered by the Faculty of Environmental Design and the Faculty of Arts.

Background: The Academic Review and Program Committee of the former Faculty of Social Sciences approved this program in principle in Winter 2010 and the Curriculum and Academic Review Committee of the new Faculty of Arts gave unanimous approval in principle in its meeting on October 21, 2010.

Documentation: Please refer to the electronic document entitled "Bachelor of Planning proposal." An overview of the tentative structure of the program is found toward the end of the document and the covering letters and information is at the beginning. (As well as seeking Committee approval in principle, the comments and suggestions on program details by individual Committee members can be provided off-line.)

CARRIED

**Motion #5:** Moved by Jim Gaisford (Economics) and seconded by Jean-Rene LeBlanc (Art) that Faculty Council of the Faculty of Arts endorses the program and procedural changes that have been made and approved to the Bachelor of Arts in Art History and supports reopening admissions to the program.

Background: In March 2010, the Faculty Council of the former Faculty of Fine Arts approved program changes to streamline the BA in Art History and recommended re-opening admissions to the program. In April 2010, the Program Coordination Committee (PCC) approved the program changes for the BA in Art History, but the Academic Planning Committee deferred deciding on re-opening admissions to the program pending faculty amalgamation and receiving additional information. The Curriculum and Academic Review Committee of the Faculty of Arts unanimously approved a motion along the lines of Motion 2 at its meeting on October 26, 2010.

Documentation: Please refer to the following electronic documents:

- ARHI Draft APC Green Sheet
- ARHI Calendar Revisions v03
- ARHI Field of Study
- ARHI Draft Sustainability Plan v02

CARRIED

**Motion #6:** Moved by Jim Gaisford (Economics) and seconded by Doug Brent (C&C) that Conditional on similar agreement from the Faculty of Education, the Faculty Council of the Faculty of Arts approves allowing the multidisciplinary Bachelor of Arts in Communication and Culture to be combined with the Bachelor of Education in the context of the new “concurrent program” being implemented by the Faculty of Education.

Background: The University of Calgary has already opened on-line applications for Fall 2011 admissions to the new concurrent program in education. Due to glitches in the consultation process, there will be some revision to the list of Arts degrees that can be combined with the Bachelor of Education in the coming weeks. Several Faculty of Arts degrees will have to be removed due structural conflicts and/or resource issues. Our multidisciplinary BA degree is not currently listed, but could be added. The Faculty of Science has included their BSc in Natural Sciences, which is their general degree.

The Curriculum and Academic Review Committee approved a motion along the lines of Motion 3 at its meeting on October 26, 2010.

Notes:

- Faculty Council of the Faculty of Arts has recommended renaming the BA in Communication and Culture. The recommended new name is the BA in Multidisciplinary Studies.
- For a program description of the BA in Communication and Culture, please see: <http://www.ucalgary.ca/pubs/calendar/current/arts-4-47-1.html>.

CARRIED

**Motion #7:** Moved by Jim Gaisford (Economics) and seconded by Elizabeth Ritter (Linguistics) that Faculty Council of the Faculty of Arts approves the changes to courses and programs in Latin American Studies as proposed in the accompanying documentation.

Background: The Curriculum and Academic Review Committee approved a motion along the lines of Motion 4 at its meeting on October 26, 2010.

Documentation: Please refer to the electronic document entitled “Latin American Studies Revisions”.

CARRIED

FC.5.7 Policies and Procedures – Election

FC.5.7.1 Committee Election Procedures

**Motion #8:** Moved by Mary Polito (English) and seconded by Brian Moorman (Geography) that Faculty Council approve the election procedures for election of members to committees of Faculty Council as described below:

- The Executive Committee will establish a sub-committee on nominations comprising five members elected by the full committee. The sub-committee will select its chair.
- The sub-committee on nominations will solicit candidates from across the faculty who are interested in serving on committees of Faculty Council. The sub-committee may choose to consult with department heads in order to identify suitable candidates

- c) The sub-committee will prepare a list of nominees for all open positions. The number of persons nominated may exceed the number of open positions. In compiling the list, the sub-committee will pay due attention to the diversity of the faculty in terms of gender, rank, and field of specialization. The list of nominees will be distributed to all voting members of Faculty Council
- d) For one week following the publication of the slate of nominees, the sub-committee will accept additional nominations. Such nominations must be signed by three voting members of Faculty Council, be accompanied by a short biography of the candidate, and a written indication from the nominee that s/he is willing to serve if elected.
- e) The final slate of nominees will be presented to Executive Council for approval prior to the election. Additional nominees may be added to the slate only if supported by a majority of the members attending the meeting.
- f) An electronic ballot will be sent to all voting members of Faculty Council on the Monday following approval of the nominations by the Executive Committee. The polls will remain open until Friday at 4 pm of that same week. The names of the successful candidates will be reported on the website of the Faculty of Arts as soon as possible following the conclusion of the election and circulated with the agenda for the next regular meeting of Faculty Council.

**Friendly Amendments:**

- 1. In item e) Council be replaced with Committee. Additional be replaced with There is opportunity to add further. Add meeting of the Executive Committee. To read:  
  - e) The final slate of nominees will be presented to Executive **Committee** for approval prior to the election. **There is opportunity to add further** nominees to the slate only if supported by a majority of the members attending the meeting **of the Executive Committee.**
- 2. Add item g) Members serve a one year term.

Accepted  
 Accepted  
 CARRIED

Motion to Adjourn: Clem Martini (Drama)

CARRIED

Adjourned: 3:23 pm

/pmm  
11-8-2010